

Peach Springs Unified School District #8

Tuesday, August 4, 2015 at 5:30 pm
Peach Springs Unified School District #8- Governing Board of Education
403 Diamond Creed Road (Elementary School)
Peach Springs, Arizona 86434

Regular Board Minutes

- I. **CALL TO ORDER-** Ms. Michelle Zephier, Interim Governing Board President Peach Springs Unified School District #8, 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL-** Mr. Roger Mueller, present, Ms. Leila Parker, absent, Ms. Michelle Zephier, present, Ms. Emma Tapija, present and one seat vacant.
- IV. **CALL TO THE PUBLIC** This is the time that the public may speak to the Governing Board regarding issues within the jurisdiction of the Governing Board subject to reasonable time, space, and manner restrictions as the Governing Board may establish. At the conclusion of the Call to the Public, individual members of the Governing Board may respond to comments made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be placed on a future agenda. However, the Governing Board cannot take action on matters that have not been noticed in advance as a part of the agenda.
- V. **APPROVAL OF AGENDA: Review, Discussion, and Possible Action to Approve the Agenda.** Motion made and carried to approve the agenda by Ms. Emma Tapija, 2nd by Mr. Roger Mueller. Voice vote: Ms. Emma Tapija I, Ms. Michelle Zephier I and Mr. Roger Mueller I. Two seats vacant. Motion Carries, 3,0,0
- VI. **CONSENT AGENDA: Review, Discussion, and Possible Action to Approve the Consent Agenda.** (Approval of purchase orders, travel claims, employee leave, and employee resignations. Documentation concerning the matters on Consent Agenda may be reviewed at the District Office. Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed as a regular agenda item, upon the request of any Board member.)
 - A. **Approval of Governing Board Meeting Minutes:**
 1. July 7, 2015, Motion made to approve Governing Board meeting minutes by Ms. Emma Tapija, 2nd by Mr. Roger Mueller. Voice Votes: Ms. Emma Tapija I, Ms. Michelle Zephier I, Mr. Roger Mueller I, two seats vacant. Motion made and carried: 3,0,0
 2. July 28, 2015, Motion made to approve Governing Board meeting minutes with corrections by Ms. Michelle Zephier, 2nd by Ms. Emma Tapija. Voice Votes: Ms. Emma Tapija I, Ms. Michelle Zephier I, Mr. Roger Mueller I, two seats vacant. Motion made and carried: 3,0,0
 - B. **Recommendation of board members to county Superintendent Mike File**
 1. Resignation of Ms. Parker, board president
 2. Interview Ms. Shawna Havatone
 3. Interview Mr. Rudy Clark
 4. Interview Mr. Ron Quasula
 5. Recommendation of board members to county superintendent
 6. Board voting on president, vice-president, secretary, treasury, member**After discussing Items 1-6 the Governing Board decided to table them until a Special Board Meeting at 6:00 p.m. Wednesday, August 5, 2015. Motion made by Mr. Roger Mueller, 2nd by Ms. Emma Tapija. Voice Votes: Ms. Emma Tapija I, Ms. Michelle Zephier I, Mr. Roger Mueller I, two seats vacant. Motion made and carried: 3, 0, 0**
- VII. **OLD BUSINESS**
 - A. **Personnel**
 1. Discussion and action on employment update of Tom Irwin (Instructional Coach) and Lisa Irwin (part time library assistant). Letters of resignations were turned in by both Mr. Tom Irwin and

- Mrs. Lisa Irwin. Motion made to accept resignation by Ms. Emma Tapija, 2nd by Mr. Roger Mueller. Voice Votes: Ms. Emma Tapija I, Ms. Michelle Zephier I, Mr. Roger Mueller I, two seats vacant. Motion made and carried: 3, 0, 0
2. Discussion and action to add substitutes for missing positions, Motion made to have announcements for substitutes in local paper, Ms. Tinhorn was recommended by Ms. Emma Tapija, 2nd by Mr. Roger Mueller. Voice Votes: Ms. Emma Tapija I, Ms. Michelle Zephier I, Mr. Roger Mueller I, two seats vacant. Motion made and carried: 3, 0, 0
 3. Discussion and action to accept resignation of Gary Halbert, GSH Construction, LLC, Motion made to approve resignation of Mr. Gary Halbert by Ms. Emma Tapija, 2nd by Mr. Roger Mueller. Voice Votes: Ms. Emma Tapija I, Ms. Michelle Zephier I, Mr. Roger Mueller I, two seats vacant. Motion made and carried: 3, 0, 0
 4. Discussion and action to accept resignation of Brian Brown, transportation/facilities, Motion made to approve the resignation of Mr. Brian Brown by Ms. Emma Tapija, 2nd by Mr. Roger Mueller. Voice Votes: Ms. Emma Tapija I, Ms. Michelle Zephier I, Mr. Roger Mueller I, two seats vacant. Motion made and carried: 3, 0, 0.
 5. Discussion and action on Background check costs for all employees using Universal Background Screening checks at \$56.00 per employee. (Bids from Palmer Investigative Services and Universal Background Screening). Motion made to approve Background checks on all employees using Universal Background Screening at \$56.00 per employee by Ms. Emma Tapija, 2nd by Mr. Roger Mueller. Voice Votes: Ms. Emma Tapija I, Ms. Michelle Zephier I, Mr. Roger Mueller I, two seats vacant. Motion made and carried: 3, 0, 0.

VIII. NEW BUSINESS

A. Business

1. Approval of District Payroll and Expense Vouchers,
2. Month-End Expenditures Budget Balance Report July 2015
Motion made to approve District Payroll and Expense Vouchers with payroll expense recalculated for Mr. Fernando Madrid by Ms. Michelle Zephier, 2nd by Mr. Roger Mueller. Voice Votes: Ms. Michelle Zephier I, Ms. Emma Tapija, Mr. Roger Mueller I, two seats vacant. Motion made and carried: 3, 0, 0.

B. Board Member Memberships

1. Discussion and possible action to approve PSUSD membership to ASSIAA (Arizona State Impact Aid Association, Inc.) for \$1,000. Motion made to approve PSUSD membership to ASSIAA (Arizona State Impact Aid Association, Inc.) by Mr. Roger Mueller, 2nd by Ms. Emma Tapija. Voice Votes: Ms. Michelle Zephier I, Ms. Emma Tapija I, Mr. Roger Mueller I, two seats vacant. Motion made and carried: 3, 0, 0.

C. Policy update

1. Policy Advisory No. 519 BEC-EB — Executive Sessions / Open Meeting
2. BEC-EC — Executive Sessions / Open Meeting
3. BEC-ED — Executive Sessions / Open Meeting
4. Policy Advisory No. 520 BEDA-EA — Notification of Board Meetings
5. BEDA-EB — Notification of Board Meetings
6. BEDA-EC — Notification of Board Meetings
7. BEDA-ED — Notification of Board Meetings
8. BEDA-EE — Notification of Board Meetings
9. BEDA-EF — Notification of Board Meetings
10. BEDA-EG — Notification of Board Meetings
11. Policy Advisory No. 521 BEDB-E — Agenda
12. Policy Advisory No. 522 BEDG-EA — Minutes
13. BEDG-EB — Minutes
14. Policy Advisory No. 523 FCB— Retirement of Facilities
15. Policy Advisory No. 524 GBI— Staff Participation in Political Activities
16. Policy Advisory No. 525 GDQA— Support Staff Reduction in Force
17. Policy Advisory No. 526 IKE-RB — Promotion and Retention of Students
18. Policy Advisory No. 527 IKF— Graduation Requirements
19. Policy Advisory No. 528 JFAB — Tuition/Admission of Nonresident Students

20. Policy Advisory No. 529 JFABC — Admission of Transfer Students
 21. Policy Advisory No. 530 JK — Student Discipline
 22. JK-RB—Student Discipline
 23. Policy Advisory No. 531 JLF-EB — Reporting Child Abuse/Child Protection
- Motion made to approve Items 1-23 for Policy Revisions by Mr. Roger Mueller, 2nd by Ms. Emma Tapija. Voice Votes: Ms. Emma Tapija 1, Ms. Michelle Zephier 1, Mr. Roger Mueller 1, two seats vacant. Motion made and carried: 3, 0, 0.**

D. Travel (information only)

1. County Superintendent Meeting in Kingman August 26 at 9 am

E. Reports (No Board Action Required)

1. Superintendent
2. Business Manager Financial Budget Report including real-time balances & projected revenues
3. Maintenance/Transportation Supervisor Report
 - A. Safety plan

F. Announcement of Upcoming Board Meeting to be held at the Governing Board Meeting Room (in the Peach Springs Elementary School) located at 403 Diamond Creek Road, Peach Springs, AZ:

- a. Regular Governing Board Meeting – Tuesday, ~~August 4~~, **correction September 1**, 2015 at 5:30 p.m.

G. Adjournment, Motion made to adjourn by Mr. Roger Mueller, 2nd by Ms. Emma Tapija. Voice Votes: Ms. Emmap Tapija 1, Mr. Roger Mueller 1, Ms. Michelle Zephija 1, two seats vacant. Motion made and carried: 3, 0, 0. 7:05 p.m.